

**UNOFFICIAL MINUTES OF THE BOARD OF EDUCATION  
HIGHMORE-HARROLD SCHOOL DISTRICT 34-2  
May 8, 2023**

The Highmore-Harrold Board of Education met in regular session on May 8, 2023 in the Business Classroom at 7:00 p.m. Members Present: President - Jim Stephenson, Vice President – Paula Haiwick, Amy Hoffman, Jennifer Semmler, Derek McCloud, Paul Knox. Members Absent: Kristi Effling. Others Present: Superintendent/SPED Director - Quinton Cermak, PK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, MaryAnn Morford, Mike Ring, Kyla Parrish, Rhonda Baloun, Morgan Bonnichsen, Joe English, Kayla Kaltenbach, Dusty Mitchell.

President Stephenson called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited at this time.

Motion by Semmler and seconded by McCloud to approve the Agenda. The motion passed.

Motion by Hoffman and seconded by Haiwick to approve the Minutes of the April 10, 2023 Board Meeting. The motion passed.

Bills and Financial Reports were reviewed and approved for payment with a motion by Hoffman and seconded by Semmler. The motion passed.

**MAY PAYROLL: \$194,437.24**

**APRIL CASH REPORT:** General Fund: Beginning Balance: \$199,429.04; Receipts: Local - \$128,806.69; State - \$16,672.00; Federal - \$0.00, Credits: \$45.06; Disbursements: \$200,170.52; Cash Balance: \$144,782.27; Advance Payment/Petty Cash Asset Accounts - \$9,052.46; Total Cash Account: \$153,834.73. **Capital Outlay Fund:** Beginning Balance: \$2,124,797.62; Receipts: Local - \$81,132.43; Federal - \$0.00; Disbursements: \$7,463.06; Cash Balance: \$2,198,466.99; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$3,638,278.43. **Special Education Fund:** Beginning Balance: \$661,943.90; Receipts: Local - \$47,157.61; Federal - \$0.00; Disbursements: \$42,334.40; Cash Balance: \$666,767.11; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,176,955.67. **Impact Aid Fund:** Beginning Balance: \$398,745.57; Receipts: Federal - \$0.00; Disbursements: \$0.00; Cash Balance: \$398,745.57. **School Lunch Fund:** Beginning Balance: \$69,210.56; Receipts: Local - \$2,366.93; State - \$0.00; Federal - \$7,055.22; Credits – 601.10; Disbursements: \$11,125.50; Advanced Payments – 3,899.90; Ending Balance: \$72,008.21. **Internal Fund:** Beginning Balance: \$22,861.13; Receipts: Local - \$480.00; Federal - \$0.00; Disbursements: \$2,500.13; Ending Balance: \$20,841.00. **Custodial Fund:** Beginning Balance: \$156,396.58; Receipts: Local - \$2,344.70; Disbursements: \$14,366.62; Ending Balance: \$144,374.66.

**Board Report-10003**

**FUND: GENERAL FUND**

ACT	Pre-ACT Scoring	256.00
AMAZON CAPITOL SERVICES	Supplies	298.48
AMBER WAVES	Athletic Letter/Pins	172.40
ARAMARK	Mop/Laundry	558.94
BLICK ART MATERIALS	Art Supplies	647.99
CAPITAL AREA REFUSE, LLC	Garbage (May)	397.45
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	728.59
CITY OF HIGHMORE	Utilities	62.78

	Utilities	215.38
DAKOTA INK & TONER	Ink	319.96
FCCLA - HIGHMORE	State Room Reimbursement	650.00
FFA - HIGHMORE	State Room Reimbursement	1,725.00
FOREMAN SALES AND SERVICE, Inc.	Bus Route	10,066.38
	Activity Bus	3,149.57
	Athletic Bus	1,028.07
FUTURE BUSINESS LEADERS OF AMERICA	State Room Reimbursement	650.00
HEALY AWARDS INC.	Certificates	169.93
HIGH SCHOOL ACTIVITY FUND	Pierre Track Entry Fee	100.00
	Platte Geddes Jh Track Entry Fee	50.00
	Wessington Springs Golf Entry Fee	15.00
	Jill Cowan - Reimburse ACT	51.00
	Kristi Effling - Reimburse ACT	51.00
	Lyman Track Entry Fee	120.00
	Miller Track Entry Fee	100.00
	Wessington Springs Golf Entry Fee	20.00
	Miller Track Entry Fee	100.00
	Visual Arts Rooms	726.56
	Heart Start	367.43
	Tie Conference Registration	550.00
HIGHMORE HERALD, THE	Proceedings/Ads	981.35
HOMESTEAD BUILDING SUPPLY, INC.	Supplies	9.48
INNOVATIVE OFFICE SOLUTIONS LLC	Supplies	80.32
JAN BUSSE FORD	Vehicle Maintenance (Van)	53.36
JOHNSON CONTROLS	Equipment Repairs	4,182.00
JORDAN, ERFMAN	Reimburse For National FCCLA	400.00
JOSTENS, INC.	Yearbooks	684.25
	Honor Cords	200.45
	Val/Sal Medals	31.04
JW PEPPER	Vocal Supplies	29.99
LIECHTI, BRENT	Student Teaching Stipend	400.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	83.71
MARSO, BRIAN	Credit Reimbursement	40.00
MASHEK FOOD CENTER	Food - FACS	250.41
	Food - Vo Ag	139.23
	Food - Testing	132.09
MCDONNELL, ADDISON	Reimburse for National HOSA	400.00
MILLER SCHOOL DISTRICT	2022-23 Wrestling 50%	14,779.04
NAPA CENTRAL OF PIERRE	Belts for Shop Heater	38.98
NORTHWESTERN ENERGY	Electricity	211.01
	Electricity	3,417.76
PALMER, BECKY	Credit Reimbursement	1,036.50
PEITZ SERVICE EXPERTS	Maintenance	584.00
POPPLERS MUSIC, INC.	Instrument Repairs	175.45
RUSHMORE PLAZA HOLIDAY INN	TIE Conference	198.02
SHERATON HOTEL	Guidance Rooms	414.00
SOUTH DAKOTA HISTORICAL SOCIETY	Cultural Heritage Center Kits	70.00
STAGG, DAVID	Reimburse for National HOSA	400.00
VENTURE COMMUNICATIONS	Telephone	1,073.02
WORTMAN, MARY	Reimburse Classroom Supplies	285.83
	<b>GENERAL FUND TOTAL</b>	<b>54,129.20</b>
<b>FUND: CAPITAL OUTLAY</b>		
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
FOREMAN SALES AND SERVICE, Inc.	Bussing (15%)	2,513.65

GRIND FITNESS	Barbell - Class of 22 Donation	485.99
	<b><u>CAPITAL OUTLAY TOTAL</u></b>	<b>6,229.66</b>
<b><u>FUND: SPECIAL EDUCATION</u></b>		
ABAeCare LLC	Therapy Services (Apr)	3,721.67
AMAZON CAPITOL SERVICES	Supplies	97.30
FCCLA - HIGHMORE	State Room Reimbursement	258.00
FFA - HIGHMORE	State Room Reimbursement	209.98
FUTURE BUSINESS LEADERS OF AMERICA	State Room Reimbursement	121.99
HIGH SCHOOL ACTIVITY FUND	Speech App	133.11
	<b><u>SPECIAL EDUCATION TOTAL</u></b>	<b>4,542.05</b>
<b><u>FUND: FOOD SERVICE</u></b>		
ARAMARK	Mop/Laundry	139.74
EARTHGRAINS BAKING CO., INC.	Food	172.20
EAST SIDE JERSEY DAIRY	Milk (Supply Chain \$)	465.95
MASHEK FOOD CENTER	Food - Lunchroom	396.90
PERFORMANCE FOODSERVICE	Food	3,022.77
	<b><u>FOOD SERVICE TOTAL</u></b>	<b>4,197.56</b>
	<b><u>MAY TOTAL INVOICES</u></b>	<b>69,098.47</b>

## Conflicts Disclosures

Public Input: Patron asked if board meeting can be broadcasted. The Board will look into this option. Patron asked if the secretary position was advertised. The school's two secretary positions were consolidated into one. Patron provided feedback on distance learning. The Board will be creating a committee to review distance learning for the future. Patron brought up a school lunch was written incorrectly. This was due to a supply truck arriving late. Patron asked if we could keep the door by the Elementary entrance open in the mornings. Two open doors are made available at the gym doors and the High School Office door for student access.

## Superintendent's Report

- Year End Wrap Up: End of the Year Staff Get Together will be out at the golf course this Friday, May 12<sup>th</sup>.
- Staffing Update: A 2<sup>nd</sup> grade teacher has been hired for the 2023-24 School Year and a 7-12<sup>th</sup> SPED position is now open.
- On the week of April 19<sup>th</sup>, the Board of Education Standards set the new social studies standards. This will not go into effect until Fall 2025. The State will be offering professional development and is looking for teacher work groups to try and implement the new standards.
- Mr. Ring spoke on Miller/Highmore-Harrold Co-op in looking into Girls Wrestling. An interest survey was completed. 12 girls were interested in Miller and 5 at Highmore-Harrold. Bandits would be the team mascot and both schools are looking at setting up a public meeting for parent/community input.
- Mr. Ring presented information regarding the Athletic Handbook on the topics to change the cost of the school's gym rental, to surplus old unused jerseys, to change the wording to make it optional for junior high to participate in team practices on Wednesday nights, and to look into the guilty by association policy.
- The school is looking into doing an Emergency Management Cooperation with Highmore and Hyde County Services.

### Principal's Report

- Summer school for the elementary will run from the end of May to the end of June.
- The 8<sup>th</sup> grade graduation will take place in the South Park at 6pm, on May 10<sup>th</sup>.
- The Elementary will have an assembly on May 11<sup>th</sup> at 9am in the gym.
- Academic and athletic awards will take on May 11<sup>th</sup> at the auditorium, starting at 7pm.
- Elementary field day will take place on May 12<sup>th</sup> from 9:30-11:30 am.
- Pre-K graduation will take place at the South Park starting at 11 am on May 12<sup>th</sup>.
- May 8-12 is Elementary reading week.
- May 17-18 will be Semester Tests.
- May 19<sup>th</sup> will be elementary awards in the gym starting at 9am, and the last day of school.
- Class of 2023 graduation ceremony, will take place on May 21 at 2pm.

### Business Manager's Report

- Highmore-Harrold was not a recipient of the 2023 Wellmark MATCH Grant of \$100,000 to put towards building a new track. The school will reapply next year.
- An advertisement went out in search of donations for local beef for the school lunch program. A time slot has been saved at Brock's Butcher Block in Onida for July 26<sup>th</sup>. Community members can contact either Mr. Cermak or Stacey Hamlin to reserve this spot.
- Class of 2023 has stated any funds remaining in their account after all outstanding bills have been paid will be donated to the school's weight room.
- 1<sup>st</sup> Reading of the 2023-2024 Preliminary Budget
- The school was made aware that purchases of equipment over \$5,000 through ESSER funding will need an inventory sheet for the US Department of Education. Purchases such as school vehicles with this funding will have an additional hoop to go through in the event we trade the vehicle off down the road. Since the US Dept. of Education will own part of its value, we may be entitled to write a check back to the Federal Government for this purchase. As a result, the school has decided to purchase local contracting bussing services instead of equipment-based services. ESSER III Funding must be allocated by September 2024.

Paul Knox entered at this time, 8:16 pm.

### **New Business:**

Motion by Haiwick and seconded by Semmler to approve their votes for the following SD High School Activities Association: Division III Representative Jeff Sheehan, Hamlin High School, Amendment #1 vote yes, Amendment #2 vote yes, approve the Milk Escalator clause with Prairie Farms (Land O Lakes Milk), approve resignation Brita Bergeson, Student Council Advisor, approve resignation Tia Jandreau, Special Education Teacher, approve resignation Kendall King, 504 Coordinator, approve contracts for Certified and Classified Staff, approve contracts for Extra-Curricular Staff, approve contract Stephanie Huber, Elementary Teacher and Junior High Volleyball, approve Diplomas for graduating seniors who have met the graduation requirements of the SD Board of Education and Highmore-Harrold Board of Education, approve contract with ABO for SLP Services \$15,560.05. The motion passed.

The board set their next regular meeting for Monday, June 12, 2023 at 7:00 pm in the Business Classroom.

Motion by Hoffman and seconded by Knox to enter into Executive Session at 8:35 p.m. for Negotiations SDCL 1-25-2 (4). The motion passed.

President Stephenson declared the board out of executive session at 9:38 p.m.

Motion by Haiwick and seconded by Hoffman to approve the Negotiated Agreement with HHEA and approve Negotiated Agreement with Classified Staff. The motion passed.

Motion by Knox and seconded by McCloud to Adjourn at 9:39 p.m. The motion passed.

\*All motions are passed unanimously unless otherwise noted.

\_\_\_\_\_ Stacey Hamlin, Business Manager

\_\_\_\_\_ Jim Stephenson, Board President